



26 November 2021

Dear Parent/Carer

Year 11 Parents' Evening Thursday 16 December 2021

You are invited to make appointments for the Year 11 Parents' Evening. These meetings will be booked online and then held by **'video meeting'**, not in-person at the school.

The parent-teacher meetings will take place on Thursday 16 December 2021. As always, please make your appointments by logging in using the link below, which you will also find on ClassCharts or the school website <https://parents-booking.co.uk/TuptonHall>. This is the same website link for logging in to your appointments on the night of the event.

Once on the booking website, please complete all of the necessary fields, ensuring that the Register Class is entered as Yr 11 followed by their form with the same spacing as shown in the examples here: Yr 11 C1 Yr 11 K1 Yr 11 H10

Appointments will be available to book from 3.30 pm until 6.30 pm. Guidance and help videos can be found in links on attachments sent via Class Charts announcements or in the Parents' Evening section of the website.

On the day of your appointments, you need to re-login at the website address above, 10 minutes before your appointments are due to begin. From there you will be able to join the video meeting room, where you can wait for your appointment(s).

Internet Browser Compatibility:

You **must** use one of the below device and internet browser combinations for the video meeting technology to work:

- Apple iPhone/iPad (iOS 11+): Safari
- Android phone/tablet: Chrome or Firefox
- Safari, Chrome, Firefox or Edge (Chromium)

If you do not have a device or the resources to participate in these video meetings please contact us via a.adams@tuptonhall.org.uk in order to overcome these issues.

If you are unable to book at home, please contact the school office for help.

We look forward to seeing you on Thursday 16 December 2021.

Yours sincerely

Mr C Sinclair
Assistant Headteacher