



Dear Applicant

Information regarding your successful transition to Tupton Hall Sixth Form

We hope that you are all safe and well. You have all had to cope with so much in the last few months and we are incredibly proud of how to have adjusted to the new circumstances. I have been really pleased with your communication throughout the process; your emails have been very mature and you have responded to requests for information in a very timely manner; all of which indicates your readiness for the next steps in your educational journey.

The purpose of this letter is two-fold: we want to confirm the arrangements for confirming your place at Sixth Form and also to provide you with details of the enrolment day which is due to take place on Friday 4 September.

Confirming your place following GCSE Results Day – 20 August

We will be running this session electronically to avoid the need to visit the school site. For any student who wishes to confirm their place to study with us following their results we ask that all students follow these steps. Once you have completed this and you have confirmed that you have met our entry requirements, your place in the Sixth Form is secure.

1. Log into your application: www.tuptonhall.applicaa.com
2. A pop-up will appear; read the information and click 'Start Enrolment'
3. Read through the information you have submitted on each screen, check it is correct and click 'Save and Next'
4. Click 'Confirm' and move on to the next section to confirm your contact information
5. Move on to the Education section – here, you will need to add your achieved grades and change the status from 'predicted' to 'achieved'
6. Please upload a photograph or scan of your GCSE results slip
7. Move on to the Courses section to confirm the subjects you wish to study
8. Click 'Finish'

If you have not made our entry requirements, but still wish to be considered for a place there will be a process in place to discuss this option.

Once you have successfully completed the confirmation steps as above you are invited to attend the Sixth Form on Friday 4 September for a 'Meet the Team' session which starts at 8:30am. The session is a full day, with the expected finish time of 2:45pm. Students are expected to bring the following with them:

- Food and drink for the day (there are no catering services on site until Monday)
- GCSE results slips - this is vital for confirmation of enrolment
- All the work that has been set and completed by your chosen subjects



Head of Sixth Form: Mrs C Burton
Headteacher: Mr A J Knowles BSc NPQH
Executive Principal: Mr T Croft BEd

T: 01246 863127
E: sixthform@tuptonhall.org.uk
W: www.tuptonhall.org.uk

If you need to access the work that has been set or to find out more about the subjects or the Sixth Form please look at the following links:

<https://www.tuptonhall.org.uk/sixthform>

<https://www.tuptonhall.org.uk/sixthform/curriculum/transition-tasks>

Once you have completed the 'Meet the Team' session and handed in your finished work and evidence of your GCSE achievement, your full timetable will start on Monday 7 September at 8.30am.

We are very much looking forward to welcoming you to our Sixth Form; we are here to support you and excited to see you embark on the next stage in your educational journey.

We will be in touch about transport arrangements following GCSE results day. If you have any further questions please do not hesitate to get in touch.

Take care and have a lovely summer.

Mrs Burton
Head of Sixth Form