



Tupton Hall Sixth Form Year 13 Updates – June 2026

Dear Parents / Carers

I hope this letter finds you well. As your child prepares to move into Year 13, we would like to share some key updates and important dates for the coming months.

We are pleased to inform you that we have recently been appointed Miss Lucy Crofts as Head of Year 12. Miss Crofts will be responsible for the pastoral care and wellbeing of all students in the year group. Mrs Leanne Hickman will continue within her role as Head of Year 13 and Mrs Charlotte Burton will continue in her role as Head of Sixth Form, focusing on the strategic and long-term development of our provision.

Please find below some important upcoming dates and reminders:

- Tuesday 16 June – Thursday 25 June 2026
Year 12 mock exams take place. These are essential and must be passed in order to progress to Year 13.
- Friday 26 June and Monday 29 June 2026: INSET Days
this is a staff training day and students are not required to attend school.
- Week commencing Monday 29 June 2026: Work Experience Week
All students are expected to organise and attend a work experience placement. This must be logged via the Unifrog platform with the help of their form tutor. Students without a placement will be expected to attend school as normal. There will be opportunities within school to take part in virtual work experience placements using the UniFrog platform.
- Wednesday 15 July 2026
Parents Evening and Mock results day – Students will collect results at the start of Parents Evening from 3.30 pm onwards. Appointments will be available to book between 3.30 pm – 7.00 pm. Booking will be online via the PEBS system. Instructions of how to book will be sent in due course.
- Thursday 23 July 2026
Final day of school for Year 12 students.
- Tuesday 8 September 2026
Year 13 return to school.
- Wednesday 9 September 2026
Moving on Day at Nottingham Trent University – a compulsory trip designed to help students explore Post-18 options in more detail. Information regarding booking and workshop sessions has been shared with students during Form Time.

In addition, the UCAS application platform is now open for students progressing into Year 13. They are encouraged to begin researching their Post-18 options, which will also be supported during form times, Life Skills sessions and after mock exams.

Moving forward, key updates and information will be shared via the ClassCharts Parent App. If you are not yet set up on the app or are experiencing any technical issues, please don't hesitate to get in touch with a member of the Sixth Form team.

Key Contacts:

- Mrs Charlotte Burton – Head of Post-16: c.burton@tuptonhall.org.uk
- Mrs Leanne Hickman – Head of Year 13: l.hickman@tuptonhall.org.uk
- Miss Lucy Crofts – Head of Year 12: l.crofts@tuptonhall.org.uk
- Mrs Juliet Thompson – Post-16 Administrator: j.thompson@tuptonhall.org.uk
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Thank you for your ongoing support as we help your child prepare for this vital final year of their Sixth Form journey.

Best wishes.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Burton', with a long horizontal flourish extending to the right.

Mrs C Burton
Head of Sixth Form